

FERPA Training Completion Acknowledgment Form

Educational Rights and Privacy Act of 1974, as Amended (FERPA)

I understand that by virtue of employment with Colgate Rochester Crozer Divinity School (CRDS), I may have access to records that contain individually identifiable information, the disclosure of which is prohibited by the Family Educational Rights and Privacy Act.

By signing this form, I am affirming that I have reviewed and understand all the information regarding FERPA provided in the training.

I understand that all information contained in Educational Edge, Raisers Edge, and Faculty Access for the Web is regulated by CRCDS policy and procedures. Any unauthorized use of these systems could result in the loss of Student Record Access and possibly disciplinary or criminal action.

Signature (required)

Date (required)

Printed Name (required)

Department Head (required)

After you fill out this form, return it to the Registrar's Office by one of the following methods.

FAX 585-340-9644

Campus mail

